

**MINUTES OF THE  
LEGISLATIVE MANAGEMENT COMMITTEE**  
Tuesday, June 18, 2013 – 3:00 p.m. – Room 445 State Capitol

**Members Present:**

President Wayne L. Niederhauser, Chair  
Speaker Rebecca D. Lockhart, Vice Chair  
Sen. J. Stuart Adams  
Sen. Patricia W. Jones  
Sen. Peter C. Knudson  
Sen. Karen Mayne  
Sen. Ralph Okerlund  
Sen. Luz Robles  
Rep. Joel K. Briscoe  
Rep. Rebecca Chavez-Houck  
Rep. Tim M. Cosgrove  
Rep. Brad L. Dee  
Rep. Gregory H. Hughes  
Rep. Don Ipson  
Rep. Jennifer M. Seelig

**Members Absent:**

Sen. Gene Davis

**Staff Present:**

Mr. Michael E. Christensen, Director  
Mr. John L. Fellows, General Counsel  
Mr. Eric N. Weeks, Deputy General Counsel  
Ms. Phalin L. Flowers, Administrative Assistant

**Note:** A list of other present, a copy of related materials, and an audio recording of the meeting can be found at [www.le.utah.gov](http://www.le.utah.gov).

**1. Committee Business**

Chair Niederhauser called the meeting to order at 3:24 p.m.

**MOTION:** Speaker Lockhart moved to approve the minutes of the May 14, 2013 meeting. The motion passed unanimously with Sen. Mayne, Sen. Robles, and Rep. Dee absent for the vote.

**2. Letters to the Legislative Management Committee Regarding Study Items**

Mr. Christensen discussed a letter from the chairs of the Business and Labor Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items of the Government Operations Interim Committee. The motion passed unanimously with Sen. Mayne, Sen. Robles, and Rep. Dee absent for the vote.

Mr. Christensen discussed a two letters from the chairs of the Economic Development and Workforce Services Interim Committee regarding proposed study items for the 2013 interim and a request to reassign certain sunset reviews.

**MOTION:** Speaker Lockhart moved to reassign sunset reviews as requested by the Economic Development and Workforce Services Interim Committee, and to approve the proposed study items of the Economic Development and Workforce Services Interim Committee and the Business and Labor Interim Committee. The motion passed unanimously with Sen. Mayne and Rep. Dee absent for the vote.

Mr. Christensen discussed a letter from the chairs of the Education Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Education Interim Committee. The motion passed with Sen. Robles voting in opposition. Sen. Mayne and Rep. Dee were absent for the vote.

Mr. Christensen discussed a letter from the chairs of the Judiciary Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Judiciary Interim Committee. The motion passed with Sen. Robles voting in opposition. Sen. Mayne was absent for the vote.

Mr. Christensen discussed a letter from the chairs of the Law Enforcement and Criminal Justice Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Law Enforcement and Criminal Justice Interim Committee. The motion passed unanimously with Sen. Mayne absent for the vote.

Mr. Christensen discussed a letter from the chairs of the Natural Resources, Agriculture, and Environment Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Natural Resources, Agriculture, and Environment Interim Committee. The motion passed unanimously.

Mr. Christensen discussed a letter from the chairs of the Political Subdivisions Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Political Subdivisions Interim Committee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a letter from the chairs of the Transportation Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Transportation Interim Committee and to send a letter to the chairs reemphasizing that the committee's priority will be to study items that were originally assigned the Transportation Task Force. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a memo from the chairs of the Executive Office and Criminal Justice Appropriations Subcommittee regarding proposed meeting dates and agendas for the 2013 interim.

**MOTION:** Speaker Lockhart moved to instruct each appropriations subcommittee to address the Governor's Office of Management and Budget performance outcome-based budgeting process in one meeting during the 2013 interim. The motion passed unanimously with Sen. Adams and Rep. Briscoe absent for the vote.

**MOTION:** Speaker Lockhart moved to approve the request of the Executive Offices and Criminal Justice Appropriations Subcommittee. The motion passed unanimously with Sen. Adams and Rep. Briscoe absent for the vote.

Mr. Christensen discussed a memo from the chairs of the Higher Education Appropriations Subcommittee regarding proposed meeting dates and agendas for the 2013 interim.

Mr. Steven Allred, Deputy Director, Office of the Legislative Fiscal Analyst, clarified that the Higher Education Appropriations Subcommittee is not requesting an overnight stay for their proposed meetings.

**MOTION:** Speaker Lockhart moved to approve the request of the Higher Education Appropriations Subcommittee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a memo from the chairs of the Natural Resources, Agriculture, and Environmental Quality Appropriations Subcommittee regarding proposed meeting dates and agendas for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the request of the Natural Resources, Agriculture, and Environmental Quality Appropriations Subcommittee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a memo from the chairs of the Public Education Appropriations Subcommittee regarding proposed meeting dates and agendas for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the request of the Public Education Appropriations Subcommittee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a memo from the chairs of the Social Services Appropriations Subcommittee regarding proposed meeting dates and agendas for the 2013 interim.

Mr. Jonathan Ball, Legislative Fiscal Analyst, Office of the Legislative Fiscal Analyst, explained that for some of the appropriations subcommittees, the reimbursement rate will be higher because members will have overnight stays. He said that other appropriations subcommittees are not asking for overnight stays, but some members will have higher mileage reimbursement costs as a result of site visits.

**MOTION:** Speaker Lockhart moved to approve the request of the Social Services Appropriations Subcommittee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a letter from the Government Operations Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Government Operations Interim Committee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a letter from the chairs of the Health and Human Services Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Health and Human Services Interim Committee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a letter from the chairs of the Public Utilities and Technology Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Public Utilities and Technology Interim Committee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a letter from the chairs of the Revenue and Taxation Interim Committee regarding proposed study items for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the proposed study items for the Revenue and Taxation Interim Committee. The motion passed unanimously with Rep. Briscoe absent for the vote.

Mr. Christensen discussed a memo from the chairs of the Business, Economic Development, and Labor Appropriations Subcommittee regarding proposed meeting dates and agendas for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the request of the Business, Economic Development, and Labor Appropriations Subcommittee. The motion passed unanimously with Sen. Mayne and Rep. Briscoe absent for the vote.

Mr. Christensen discussed a memo from the chairs of the Infrastructure and General Government Appropriations Subcommittee regarding proposed meeting dates and agendas for the 2013 interim.

**MOTION:** Speaker Lockhart moved to approve the request of the Infrastructure and General Government Appropriations Subcommittee. The motion passed unanimously with Sen. Mayne and Rep. Briscoe absent for the vote.

### **3. Assignment of Interim Study to Governor's Office of Management and Budget**

Mr. Christensen discussed a memo from the chairs of the Executive Appropriations Committee regarding a recommendation for the Legislative Management Committee to request the Governor's Office of Management and Budget to perform an in-depth budget review of the Department of Veterans' and Military Affairs during the 2013 interim.

**MOTION:** Speaker Lockhart moved to request that the Governor's Office of Management and Budget perform an in-depth budget review of the Department of Veterans' and Military Affairs during the 2013 interim and to report back to the Executive Appropriations Committee in November.

Mr. Jonathan Ball, Legislative Fiscal Analyst, Office of the Legislative Fiscal Analyst, recommended that the committee request the report to be heard in the November Executive Appropriations Committee meeting, rather than in December.

The motion passed unanimously with Sen. Mayne and Rep. Briscoe absent for the vote.

### **4. Political Subdivisions Ethics Commission**

Mr. Paul Warner, Chair, Political Subdivisions Ethics Commission, said that 2012 General Session S.B. 180, "Political Subdivisions Ethics Amendments," approved the creation of the Political Subdivisions Ethics Commission. The Utah Senate confirmed the members of the commission during the 2013 General Session. He explained that the commission met May 17, 2013, where members were sworn in. Mr. Warner was elected chair, and the commission has met one time since then. He said that the commission has interviewed candidates for an executive director position, and they have chosen Brooke Harkness to serve as the executive director, upon approval by the Legislative Management Committee.

**MOTION:** Speaker Lockhart moved to approve the position of Executive Director of the Political Subdivisions Ethics Commission. The motion passed unanimously with Sen. Mayne and Rep. Briscoe absent for the vote.

**MOTION:** Speaker Lockhart moved to approve Brooke Harkness as the Executive Director of the Political Subdivisions Ethics Commission. The motion passed unanimously with Sen. Mayne and Rep. Briscoe absent for the vote.

## **5. Consideration of Policy Regarding Legislative Procurement**

Mr. Robert Rees, Associate General Counsel, Office of Legislative Research and General Counsel, distributed and discussed "Legislative Management Committee Policy on Legislative Procurement" and "Small Purchase Thresholds." He discussed a proposed policy the committee could adopt for guidance on legislative procurement.

Chair Niederhauser said the committee will work with staff to finalize the proposed policy before bringing it back to the committee for action.

## **6. Legislative Intern Program**

Mr. Jerry Howe, Managing Policy Analyst, Office of Legislative Research and General Counsel, distributed and discussed "Legislative Management Committee Policy for the Legislative Intern Program" and "Legislative Interns 2001-2013: Total Number and Numbers by School." He explained what the Legislature has historically done with the legislative intern program and gave an overview of the current legislative policy for the program.

Mr. Chuck Wight, President, Weber State University, thanked the committee for the opportunity for Weber State University to participate in the legislative intern program. He explained that the program is invaluable for students to gain life lessons, and said that Weber State University's current curriculum helps prepare interns for working with legislators. He urged the committee to consider adding 15 additional interns to the program.

Rep. Dee spoke in favor of adding more interns to the legislative intern program, but cautioned that the universities that are involved with the program also need to be committed to fully preparing their students to work as effective legislative interns.

Sen. Robles spoke in support of the legislative intern program and emphasized the importance of having interns that are prepared to work on the first day of session.

Rep. Ipson spoke in support of the legislative intern program and said the program is a great training opportunity for students.

Sen. Adams spoke in support of the legislative intern program and said legislators appreciate the help interns provide during the annual general session, and that most legislators could use their own intern each session.

Rep. Cosgrove spoke in support of the preparation Brigham Young University (BYU) provides their students before allowing them to work as legislative interns. He said he appreciates the caliber of students that BYU provides to the program.

Rep. Seelig spoke in support of increasing the number of interns in the legislative intern program. She asked how it is decided which educational institutions are allowed to participate in the legislative intern program. Mr. Howe responded that the "Legislative Management Committee Policy for the Legislative Interim Program" governs which schools are allowed to participate in the intern program.

Mr. Tim Sheehan, Vice President of Government Relations, Salt Lake Community College, explained that the college would appreciate an opportunity to participate in the legislative intern program. He said the college has an intern program that prepares students for different internships in the business community and in Washington, D.C., and that their intern program would be able to prepare students to participate in the legislative intern program as well.

Ms. Donna Law, Director of Government Relations, Southern Utah University, expressed her appreciation for the opportunity for students to participate in the legislative intern program. She also spoke in support for increasing the number of interns.

Mr. David Connelly, Utah Valley University, said that his university prepares students to participate in the legislative intern program by offering preparatory courses before the session begins. He spoke in support of increasing the number of interns in the program.

Mr. Scott Dunaway, Director of Political Internships and Assistant Dean, and Mr. Adam Brown, Assistant Professor of Political Science, BYU, distributed and discussed a memo outlining BYU's commitment to the legislative intern program. They thanked the committee for the opportunity to provide students for the program and spoke in support of increasing the number of interns.

Mr. Jason Perry, Vice President of Government Relations, and Ms. Lindsay Zizumbo, State and National Program Manager, University of Utah, spoke in support of the legislative intern program and expressed their appreciation for the opportunity it provides to their students. They spoke in favor of increasing the number of interns in the program.

Chair Niederhauser asked staff to research the total cost of the legislative intern program and what it would cost to add 15 interns to the program. He also asked for information about the different programs that each university offers to prepare students for internships. Staff was also directed to start drafting an instructional manual for legislators on using interns more effectively.

## **7. Other Items / Adjourn**

**MOTION:** Speaker Lockhart moved to adjourn the meeting. The motion passed unanimously with Sen. Mayne, Sen. Robles, Rep. Briscoe, and Rep. Hughes absent for the vote.

Chair Niederhauser adjourned the meeting at 5:09 p.m.